



## ANNUAL GENERAL MEETING 2025 MINUTES

Location: Kawana Surf Club Buddina (upstairs room)  
Date/Time: Sunday 21 September 2025; 4:30pm

**Chairperson – President Phill Price**

**Secretary – Michael Jacobson**

**Members present** - 45 members present. Refer to attachment to Minutes to view names.

**Apologies** - from absent members received by Secretary.

John Hawkins; Karen Martin; Greg Martin; Peter Duffy; Mike & Caitriona Conway; Barry and Shelley Jensen; Joseph Keily.

**Minutes of AGM 2024** (available on SCBTC website)

Business arising - E-bike rides, Cycle of Giving Ride, - both items addressed

**Motion:** "That the Minutes of the AGM held August 2024 be noted as a true and correct record of the meeting"

**RESOLVED**

### REPORTS AND ADMINISTRATIVE MATTERS

**President's Report** – report presented by Phill Price.

**Matters covered:** the need to promote the club to attract membership; Golden Beach Cycling group joining the club; establishment of SCBUG; the new website and riding calendars; the proposed change to SCBTC name; acknowledged the work by Paul Glass as treasurer over past 14 years.

**Motion:** "That the President's report be noted"

**RESOLVED**

**Treasurer's Financial Report** - presented by Paul Glass (attachment)

**Motion:** "That the Treasurer's report be noted and Paul Glass be thanked for the great work he has delivered in this position for the Club"

**RESOLVED**

**2026 annual membership fee**

**Motion:** "That the membership fee for 2026 be \$30 per calendar year and new members joining during the year pay \$3 per month, whichever is the lesser amount. A joining fee of \$15 to apply to cover setup costs."

Moved: Paul Glass

Seconded: Helen Gavigan

**CARRIED**

**Bank account authority**

*The bank account authority must be reviewed and voted on at the AGM*

**Motion:** "That all signatures to the Club bank accounts and term deposits, held with Bank of Queensland (BoQ) be removed.

The incoming President, Treasurer, Secretary, Vice President be appointed as signatories to all accounts with BoQ for deposits and withdrawals.

The authority being two signatures for a withdrawal and one for a standard deposit or term deposit."

**RESOLVED**

**Public/Legal liability insurance**

*The management committee is required to consider annually the need for public/legal liability insurance and report its decision to the AGM. The secretary presented the following motion.*

**Motion:** "The meeting notes that insurance for general liability insurance coverage of \$10 million is in place and will be renewed on 1 December 2025. The current broker is Network Insurance Group, and the insurer is Sportscover Australia Pty Ltd. ABN: 44 055 489 088.

The treasurer has authority to renewal coverage, including increases to the coverage"

**RESOLVED**

**Management committee positions 2025/26**

Secretary presented nominations received

- President – Phill Price.
- Secretary – Michael Jacobson
- Treasurer – Paul Mc Guire
- Vice President – Craig Humprey

**Motion:** "That the management committee for 2025/26 year comprise of: President – Phill Price, Secretary – Michael Jacobson, Treasurer – Paul Mc Guire, Vice President – Craig Humprey, and commence in these roles from 1 October 2025"

**RESOLVED**

**Awarding Life Membership**

President Phill Price outlined the work that Helen and Michael Gavigan had done for the Club over many years and informed the meeting that the Management Committee has awarded life membership in recognition of their dedication to the Club.

**Non-management committee positions**

Ride group coordinators, social media management, website management, and other support positions will be determined by the 2025/26 Management Committee.

**RESOLVED**

### Special Resolution

*For a special resolution to pass it will need 75% of the vote from members who are present and entitled to vote. The voting process used a paper ballot.*

The President appointed the Secretary as acting chairperson for this item on the agenda.

### Proposed club name change

A presentation was made by the President on the proposal to change the Club name. Following the presentation, members were asked to vote to determine if there was enough support for presenting a formal motion for a change of name.

Returning Officers Helen Gavigan and Paul Glass were appointed to count ballot-paper votes.

#### Voting options and results:

- |                                     |                |
|-------------------------------------|----------------|
| 1. No change in name.               | 7 votes        |
| 2. Sunshine Coast Bicycle Club Inc. | 34 votes (76%) |
| 3. Bicycle Sunshine Coast Club Inc. | 4 votes        |

Total number of votes cast was 45. Percentage of votes in support option 2 exceeds 75%

As there was support for a new name and **Sunshine Coast Bicycle Club Inc** was the preferred option the Secretary presented the motion.

- Motion/resolution.** "That the name Sunshine Coast Bicycle Touring Club Incorporated, be changed and replaced with **Sunshine Coast Bicycle Club Incorporated.**

The Secretary asked for speakers for and against the motion to present their views to the meeting. Members were asked to vote by a show of hands, counting was undertaken by the Returning Officers.

Votes in support totalled	36	
Votes against totalled	9	
Percentage of votes in support	80%	<b>MOTION CARRIED</b>

The Secretary explained the next steps to change the name included lodging an application form for a name change and paying the required fee to the Office of Fair-Trading QLD.

The preferred name will be

- Sunshine Coast Bicycle Club Incorporated

The two alternative names required to be provided will be:

- Bicycle Sunshine Coast Club Incorporated
- Bicycling Sunshine Coast Club Incorporated.

## OTHER BUSINESS

### Sunshine Coast Bicycle Users Group Presentation.

John Rogers from SCBUG informed the meeting about the work being done to promote safe cycling.

### BY-LAWS SCBTC (issue 7/5/2015)

David Evans presented a motion

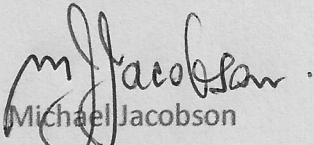
**Motion:** "That the management committee consider changes to the By-Laws to allow children over ten years to join the 20km group Saturday ride".

The President spoke in support of the motion subject to checking insurance coverage applied and establishing guidelines for safe cycling practices

**MOTION CARRIED**

**Meeting Closure - 5:35pm**

*Certified as a true and accurate record of the meeting by:*

Secretary	President
Signature  Michael Jacobson 21/9/25.	Signature  Phill Price



## 2025 AGM Attendance

21 September 2025

	Name	Initials		Name	Initials
1	Bradby, Michael	<i>MB</i>	31	McGuire, Paul	<i>PBM</i>
2	Bradby, Linda	<i>LB</i>	32	BARNEY SMITH	<i>BS</i>
3	Capstick, Mike	<i>MC</i>	33	TONY. BULTERS	<i>TMB</i>
4	Carr, Jane	<i>JC</i>	34	KATHIE BULTERS	<i>KB</i>
5	Evans, David	<i>DE</i>	35	MARCO HUMPHREYS	<i>ME</i>
6	Forster, Pauline	<i>PF</i>	36	MILLER JACKIE	<i>JM</i>
7	Forster, Bruce	<i>BF</i>	37	LONG, MARY	<i>MLong</i>
<del>8</del>	<del>Gresik, David</del>		38	Jim BARROWMAN	<i>JB</i>
9	Gavigan, Helen	<i>HG</i>	39	GEOFF SUMNER	<i>GS</i>
10	Gavigan, Michael	<i>MG</i>	40	Kerry O'Connor	<i>KO</i>
11	Humphreys, Ben	<i>BH</i>	41	Paul Wynn	<i>PW</i>
12	Ingram, John	<i>JI</i>	42	Margaret Horwell	<i>MH</i>
13	Jacobson, Anne	<i>AJ</i>	43	BARBARA Morris	<i>BM</i>
14	Jacobson, Michael	<i>MJ</i>	44	TRANS BANENS	<i>TB</i>
15	McDonnell, Brendan	<i>MD</i>	45	PAUL RUSSELL	<i>PR</i>
16	Miniotas, Audi	<i>AM</i>	46	Barbara Beck	<i>BB</i>
17	OMeara, Libby	<i>OL</i>	47	Noel Wood	<i>NW</i>

	Name	Initials		Name	Initials
18	Palanyk, Vic		48	LEFLEY BAKER	LB
19	Price, Chris	CP	49	ROBERT HEAL	RP
20	Price, Phillip	RP	50		
21	Schulz, John	JS	51		
22	<sup>ch</sup> Schumaker, Hans	SH	52		
23	<sup>ch</sup> Schumaker, Barb	SB	53		
24	Vardy, Robyn	RV	54		
25	Whyte, Ngaere	WH	55		
26	Wieland, Bill		56		
27	Wilson, Don	WD	57		
28	Wojcik, Henryk	WJ	58		
29	Wojcik, Marelyn	WJ	59		
30	VAN KALKEN, TERRY		60		

~~McGOWAN, PAUL~~ PBM

# **Sunshine Coast Bicycle Touring Club Incorporated**

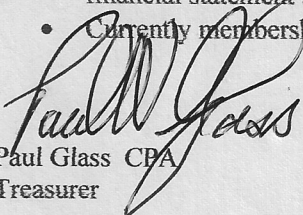
## **Receipts and Payments Statement**

For the period from 1<sup>st</sup> July 2024 to 30th June 2025

	<b>Last Year</b>	<b>Year to date</b>
Opening Balance Bank	7,345.59	8,470.46
Cash in Hand	150.00	150.00
Term Deposit	6,604.11	6,907.16
	<b>\$14,099.70</b>	<b>\$15,527.62</b>
<b>Receipts</b>		
Membership	7,130.00	6,975.00
Sale of club jerseys	898.00	390.00
Interest	313.44	350.45
Badges	390.00	770.00
Sundries (incl Noosa)	435.00	0.00
Party / A G M Income	0.00	1,760.00
<b>Total Receipts</b>	<b>\$9,166.44</b>	<b>\$10,245.45</b>
<b>Payments</b>		
Insurance	3,483.82	1,507.68
Domain Name / Web Hosting	0.00	1,352.39
Admin Costs/Donation	207.00	600.00
Badges	409.00	690.00
Stripe Fees	20.49	0.00
Catering / A G M expenses / Xmas	2,021.10	3,411.40
Admin & Sundries	180.15	0.00
Club Jerseys	1,416.96	0.00
<b>Total Payments</b>	<b>\$7,738.52</b>	<b>\$ 7,561.47</b>
<b>Surplus / Deficit</b>	<b>\$1,427.92</b>	<b>\$2,683.98</b>
Bank Balance as at 30 <sup>th</sup> of June 2024	8,470.46	10,817.14
Cash in Hand (petty cash)	150.00	150.00
Term Deposit	\$6,907.16	7,244.46
<b>Funds available</b>	<b>\$15,527.62</b>	<b>\$18,211.60</b>

### **NOTES:**

- The above statement has properly recorded all financial transactions of the Sunshine Coast Bicycle Touring Club as at 30<sup>th</sup> June 2025. There were no outstanding liabilities, and all revenue has been brought to account.
- The association's financial records show the association keeps adequate financial records that correctly record and explain transactions and enable a true and fair financial statement to be prepared.
- Currently membership is 249, an increase of fifteen members since last year.

  
Paul Glass CPA  
Treasurer

Phil Price  
President